**J1 SUMMER WORK TRAVEL SPONSORSHIP APPLICATION COVERPAGE & CHECKLIST**

**LastName/Surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**First Name/Given Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Recruiting Agent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Supporting Documentation is required before sponsorship can be offered. As part of our application process, we require that a single pdf containing all required documentation be submitted prior to sponsorship consideration. Save the pdf in the following format: LastName\_FirstName\_RecruitingAgent\_Year.pdf

Please be sure to use this checklist as a cover page so you know that all required documentation is included in your application.

* **Participant CV**
* **Interview Notes**
* **2 Professional References (3 where employer require)**
* **Passport Bio Page**
* **Student Status Confirmation**
* **Police Clearance**
* **Health Screening (where employer requires)**
* **Employment Agreement**
* **Leasing Agreement (if applicable)**
* **Program Terms and Conditions**

**A Cultural Exchange Service (ACES) • 14258 Creek Run Drive • Riverview, FL 33579 USA • (toll free) 866-401-8910 • (int'l) 813-681-0028**

**debra@dealwithaces.com** **•** [**www.dealwithaces.com**](http://www.dealwithaces.com)